

A written receipt for rent from your SDA provider

An Easy Read guide for you



How to use this guide



Consumer Affairs Victoria (CAV) wrote this guide. When you see the word 'we', it means CAV.



We have written this guide in an easy to read way.

We use pictures to explain some ideas.



We have written some words in **bold**.

We explain what these words mean.

There is a list of these words on page 7.



This Easy Read guide is a summary of a form.



You can find the form on our website at

www.consumer.vic.gov.au/sda



You can ask for help to read this guide.

A friend, family member or support person may be able to help you.

What is specialist disability accommodation?



Specialist disability accommodation (SDA)

is accessible housing for people with disability.



When you live in SDA, we call you
an SDA resident.



The housing is provided by an SDA provider.

What is this guide about?



This guide is about a form your SDA provider will:

- fill out
- give to you.



The form is a receipt for **rent** you have paid.



Your rent is how much you must pay to live in your SDA and how often you must pay it.

The form shows you:



- when you paid your rent



- how much rent you paid

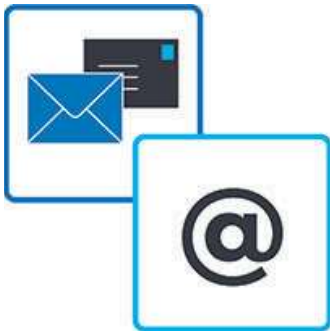


- how you paid your rent.

Sending the form

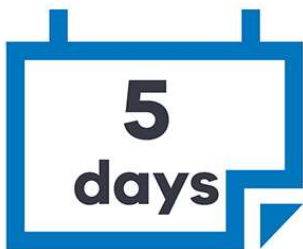


Your SDA provider must give you the form straight away if you pay your rent in person.



Your SDA provider can also send you the form:

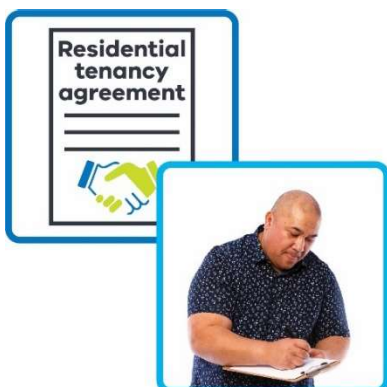
- in the mail
- by email.



They must send you the form within 5 business days.



Your SDA provider can only send you the form by email if you have said it is ok.



You might have said it is ok:

- in your SDA Residency agreement
- in writing at another time.

Word list



Rent

Your rent is how much you must pay to live in your SDA and how often you must pay it.



Specialist disability accommodation (SDA)

Accessible housing for people with disability, including NDIS housing.

Contact us



1300 55 81 81

The cost is the same as a local call.

If you speak a language other than English, please contact TIS – Translating and Interpreting Service.



131 450

Ask to talk to an Information Officer at Consumer Affairs Victoria on

1300 55 81 81

TTY

If you use textphone or modem, call the National Relay Service.



133 677

Give them our number – **1300 55 81 81**



If you use Speech to Speech Relay call

1300 555 727

Give them our number – **1300 55 81 81**



www.consumer.vic.gov.au/sda



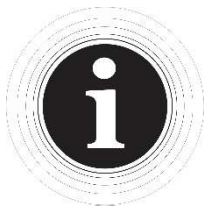
[/ConsumerAffairsVictoria](https://www.facebook.com/ConsumerAffairsVictoria)



[@consumervic](https://twitter.com/consumervic)



www.youtube.com/user/consumervic



The Information Access Group created this Easy Read document using stock photography and custom images.

The images may not be reused without permission.

For any enquiries about the images, please visit

www.informationaccessgroup.com. Quote job number 3131-A.