

# A Notice of goods left behind from your SDA provider

An Easy Read guide for you



## How to use this guide



Consumer Affairs Victoria (CAV) wrote this guide. When you see the word 'we', it means CAV.



We have written this guide in an easy to read way.

We use pictures to explain some ideas.



We have written some words in **bold**.

We explain what these words mean.

There is a list of these words on page 9.



This Easy Read guide is a summary of a notice.



You can find the notice on our website at [www.consumer.vic.gov.au/sda](http://www.consumer.vic.gov.au/sda)



You can ask for help to read this guide.

A friend, family member or support person may be able to help you.

## What is specialist disability accommodation?



### **Specialist disability accommodation (SDA)**

is accessible housing for people with disability.



SDA is part of the National Disability Insurance Scheme (NDIS).



When you live in SDA, we call you an SDA resident.



The housing is provided by an SDA provider.

## What is this guide about?



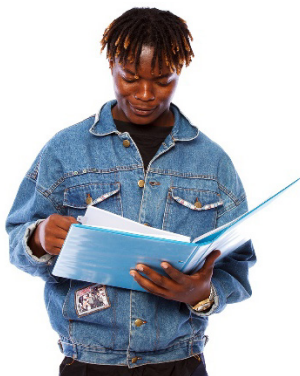
This guide is about a notice from your SDA provider.



The notice is called a **Notice of goods left behind**.



This notice is about things you left behind when you moved out of your SDA.



If you get this notice, it means you left something behind.

The notice will tell you:



- what you left behind



- when you must pick your things up by

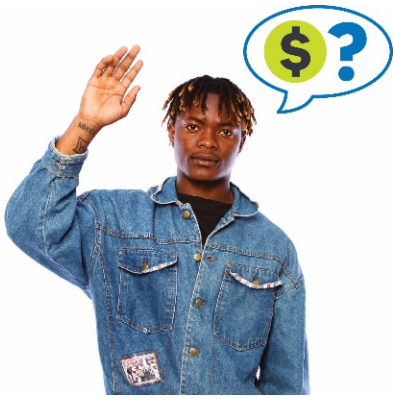


- what your old SDA provider will do with your things if you don't pick them up.



If you don't pick up your things, your old SDA provider might:

- sell your things
- throw your things away.



If your old SDA provider sells your things, you can ask for the money that was paid for them.



You must ask for the money within 6 months of when they were sold.



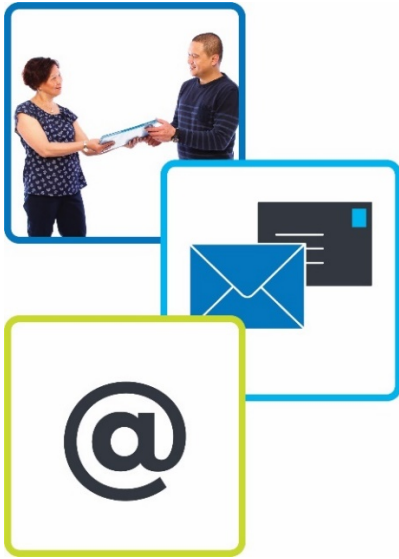
You can apply to the **Victorian Civil and Administrative Tribunal (VCAT)** if your old SDA provider:

- damages your things
- sells your things when they shouldn't have
- throws your things away when they shouldn't have.



VCAT helps solve legal problems for people in Victoria in a way that is quick and fair.

## Sending the notice



Your old SDA provider can give you the notice:

- in person
- in the mail
- by email.



Your old SDA provider must explain the notice to you in a way that you can understand.



Your old SDA provider can only send you the notice by email if you said it was ok in your agreement.

If they need to, your old SDA provider will also give the notice to:



- a member of your family



- your carer or support person



- your **guardian** or **administrator** – someone who makes decisions for you



- an **advocate** – someone who speaks up for people with disability who can't speak up for themselves.



## Word list



### **Advocate**

Someone who speaks up for people with disability who can't speak up for themselves.



### **Guardian or administrator**

Your guardian or administrator is someone who makes decisions for you.



### **Notice of goods left behind**

This notice is about things you left behind when you moved out of your SDA.

If you get this notice, it means you left something behind.



### **Victorian Civil and Administrative Tribunal (VCAT)**

VCAT helps solve legal problems for people in Victoria in a way that is quick and fair.

## Contact us



**1300 55 81 81**

The cost is the same as a local call.

If you speak a language other than English, please contact TIS – Translating and Interpreting Service.



**131 450**

Ask to talk to an Information Officer at Consumer Affairs Victoria on

**1300 55 81 81**

TTY

If you use textphone or modem, call the National Relay Service.



**133 677**

Give them our number – **1300 55 81 81**



If you use Speech to Speech Relay call

**1300 555 727**

Give them our number – **1300 55 81 81**



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